Template Provided By:

Cancer Imaging Program

National Cancer Institute

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Reagent/Supply Shipping Receipt & Verification

(Refer to GEN-Q003)

Reagent/Supply: **Benzoic Acid, ACS Reagent 99.5%** **Expiration Date:** _____

Assigned Internal Tracking Number (ITN): SS-BZA-_____

Manufacturer's Assigned Lot Number: _____

Certificate of Analysis Received? **Y N N/A**

Inspection of Shipment:

Date of Package Arrival	Visual Inspection Prior to Opening	Visual Inspection Upon Opening	Shipment Acceptable or Returned and Reason Why

Inspected By: _____ **Date:** _____
Signature

Date Quarantined: _____

For Reagents verify the Certificate of Analysis with the Internal Specifications for Release for Further Manufacturing:

Parameter	Test Methodology	Specification	C of A Verification	Comments
Appearance	**Visual Inspection**	White crystalline powder	**Y N N/A**	
Infrared Spectrum	**FTIR**	CONFORMS TO STRUCTURE AND STANDARD AS ILLUSTRATED ON PAGE 186A OF EDITION I, VOL2 OF 'THE ALDRICH LIBRARY OF FT-IR SPECTRA'.	**Y N N/A**	
Titration	**99.5% (minimum) with NaOH**	Pass	**Y N N/A**	
Freezing Point	**Freezing point 122-123°C**	Pass	**Y N N/A**	

Manufacturer's Certificate of Analysis attached? **Y N N/A**

SOP References for Identity Tests as Indicated in the IND (Attach all test data to this form**):** None Indicated

Verified By: _____ **Date:** _____
Signature

Released By: _____ **Date:** _____
Signature

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