

Template
“Insert Your Institution Information Here”

Not Responsible for Investigator's Use

Reagent/Supply Shipping Receipt & Verification

(Refer to SAIC-Frederick-Q003)

Reagent/Supply: Tetrabutyl Ammonium Hydroxide (1.5 M) Expiration Date: _____

Assigned Internal Tracking Number (ITN): TBAH-_____

Manufacturer's Assigned Lot Number: _____

Certificate of Analysis Received? Y N N/A

Inspection of Shipment:

Date of Package Arrival	Visual Inspection Prior to Opening	Visual Inspection Upon Opening	Shipment Acceptable or Returned and Reason Why

Inspected By: _____ Date: _____
Signature

Date Quarantined: _____

For Reagents verify the Certificate of Analysis with the Internal Specifications for Release for Further Manufacturing:

Parameter	Test Methodology	Specification	C of A Verification	Comments
Appearance	Visual Inspection	Liquid	Y N N/A	

Manufacturer's Certificate of Analysis attached? Y N N/A

SOP References for Identity Tests as Indicated in the IND (Attach all test data to this form): None
Indicated

Verified By: _____ Date: _____
Signature

Released By: _____ Date: _____
Signature